

Revenue Grants 2020/21

Summary

The Executive is asked to consider the revenue grant payments to voluntary organisations for the period 1 April 2020 to 31 March 2021.

Portfolio - Support & Safeguarding
Date signed off: 21 November 2019

Wards Affected - All

Recommendation

The Executive is advised to RESOLVE that

- (i) Revenue Grants for 2020/21 be awarded to
 - a. Surrey Heath Citizens Advice (CASH) – £80,000;
 - b. Voluntary Support North Surrey - £30,000;
 - c. Surrey Heath Age Concern - £10,000;
 - d. Catalyst Support - £4000;
 - e. The Autism Trust - £10,000;
 - f. The Hope Hub - £17,000;
 - g. VSNS - £10,000;
 - h. Basingstoke Canal Authority - £10,000;
 - i. Blackwater Valley Countryside Partnership - £10,000;
 - j. Surrey Heath Sports Council - £3,500;
 - k. Surrey Heath Arts Council - £1,500;
- (ii) the other in-kind benefits provided to organisations be noted;
- (iii) all grants be subject to Service Level Agreements;
- (iv) no Revenue Grant be awarded to Camfest in 2020/21 but the organisation be advised to apply to the Lottery Fund;
- (v) the application by Mustard Seed Autism Trust be deferred for a year;
- (vi) decisions on awarding of grants to Tringhams and Camberley Central Job Club be delegated to the Executive Head of Transformation in consultation with the Safeguarding & Support Portfolio Holder.

1. Resource Implications

- 1.1 The Council funds a number of voluntary organisations which either work in partnership with the Council or perform functions on the Council's behalf.
- 1.2 At the Executive meeting in January 2019, it was agreed that a full review of the Revenue Grant scheme would be undertaken during the year, and include whether grants were being made at the correct levels, to the right organisations, and the value for money the revenue grants realised.
- 1.3 At the Executive meeting on the 11th September 2019 a revised scheme was agreed to be introduced from the 1st April 2020 (annex C).
- 1.4 Annex A provides a breakdown of relevant information relating to funds sought plus a grant amount that Officers suggest is awarded.

2. Key Issues

- 2.1 During this year, the Council has reviewed this scheme, and it is now open to Any organisation who delivers services within Surrey Heath that is fully compliant and helps the Council to meet its long and short term strategy as outlined within our 5 year Plan.
- 2.2 The Council values the work undertaken by our voluntary organisations enormously with our indicative annual budget (to be ratified in February) of £200,000 plus support in kind, which can include office space, and car parking. This is a clear demonstration of the Council's ongoing community commitment to local organisations who provide crucial services within Surrey Heath. Part of the review has introduced ring fencing to 3 organisations who work with the Council: Citizens Advice Surrey Heath, Blackwater Valley Partnership and the Basingstoke Canal Authority.
- 2.1 Service level agreements were introduced in 2013 enable the Council to set out targets and outcomes to be achieved throughout the year and for those who are already funded details are summarised in Annex B. Officers use the agreements to monitor the performance of organisations throughout the year. Grant payments are only made after a successful monitoring report is received.
- 2.2 The Council follows the principles of the Surrey Compact, an agreement that supports how partners behave, engage and work together in the statutory, community, voluntary and faith sectors.
- 2.3 The grant support to voluntary organisations is a discretionary function of the Council and the Executive therefore has the option to vary the level of support to organisations, or to withdraw funding for some or all of the grants. The following funding options are therefore presented as part of this report.

3. Supporting Information

Citizens Advice Surrey Heath

- 3.1 Citizens Advice Surrey Heath (CASH) is open from 10am-4pm, Monday – Thursday plus a weekly 2 hour outreach drop in on a Wednesday at the Windle

Valley Centre, and a monthly 2 hour outreach session at the Chobham Village Hall.

The existing partnership arrangement with Citizens Advice Woking diverts all phone calls from the bureaux on a Friday from 9-5. The organisation helps people from within the community to resolve their legal, money and other problems.

From April 2019 the service level agreement included supporting a minimum of 28 clients per day, and this has averaged 31 per day in September 2019. The relocation in to Surrey Heath House was achieved by the 31st March 2019, and the promotion of the new location and contact details was achieved. The organisation continues to develop good working relationships and has built a good platform in which to secure funding bids which helps to retain its sustainability, with the revenue grant being sought representing 36% of the annual turnover.

Their key partnership project, (1) relates to social prescribing and this works with the Council, Surrey Heath Clinical Commissioning Group, Surrey Heath Primary Care Network and Voluntary Support North Surrey, the aim is to improve the wellbeing of local residents. This has resulted in Citizens Advice being able to offer a more holistic services and a closer integration of clinical, social and community care.

The other raft of services also remain which include: administering of the local assistance scheme, funded by Surrey County Council. Camberley Job Centre Plus, delivering a 'help to claim' project.

Health watch Surrey, Citizens Advice are the champion for health and social care in Surrey Heath, where they provide a platform for a voice of the local residents to be heard relating to their experience of the health provision. Surrey Welfare Rights Unit, they provide the advisors with support and guidance in relation to very complex cases, and changes to the benefit system. Pension Wise, Besom Foodbank referrals, and Local Solicitor Support, Military Veterans listening project, Frimley Fuel Allotments, Accent Housing, energy advice and many other areas outlined within their application.

Total annual costs are estimated at £220,000 in 2020/21 which reflects an increase, which most is attributed to the additional resources required to deliver the Social Prescribing project. The reserves recorded at the 31st March 2019 were recorded at £94,605.

This is one of the three ring fenced organisations and it is suggested that a grant of £80,000 is approved subject to a service level agreement.

The Council provides benefits in kind, which consists of: the office facilities valued at £25,000 for the office space within Surrey Heath House, plus the staff and volunteer car parking which is provided without cost to the organisation.

Voluntary Support North Surrey

3.2 The Voluntary Support North Surrey (VSNS) role is to support the community and voluntary organisations in Surrey Heath, which totals 442 local not for profit groups. VSNS also operate in Runnymede, and Spelthorne. VSNS actively engages in partnership working, examples of this are: the Integrated Care Service arrangement with SHCCG, and the Amigo project with Catalyst, both of which provide income to the organisation.

VSNS have worked with SHCCG and Citizens Advice to successfully receive an award to the Department of Health, H&W fund to deliver the project outlined as at (1) support a project that will broaden the scope of social prescribing in Surrey Heath. The successful outcome of the bid will provide a dedicated social prescribing link officer resource for the next 4 years.

VSNS also develop and promote volunteering opportunities and this has provided 331 referrals and 99 placements in Surrey Heath for the year ending 31st March 2019.

The organisation works hard in providing a good communication platform of the services and support with 800+ emails being sent weekly providing the latest information available, amongst other awareness building initiatives. Other services offered consist of training opportunities, governance and specialist funding advice.

A vetting and barring service for local voluntary organisations is provided, and for the year ending 31/3/2019, 64 checks locally in Surrey Heath were undertaken.

The organisation also delivered 11 training courses which were all free relating to volunteer recruitment/management/law, digital/traditional/legacy fundraising and trustee training.

The organisation has introduced a visiting and befriending service in early 2019 to help meet the high levels of demand within Surrey Heath. This will be offered to all age groups, and will complement the existing provision provided by Surrey Heath Age Concern and other local agencies within this area see 4.1.

The staffing levels that provide the service in 3 boroughs equates to 8 FTE.

The corporate volunteering and engagement programme continues to grow and has engaged with Costa, ADP, Enterprise, and Collectively Camberley, which provided 1269 volunteering opportunities delivered at 40 events during the year ending 31st March 2019.

The operating costs estimated for the financial year 2019/20 are just under £420,000 a slight drop from the previous year. The unrestricted reserves are estimated at £35,000 attributed to an under spend on staff costs from another borough. There is a £150,000 ring fenced amount which is held by Surrey Community Foundation which provides small grants throughout the year to local organisations.

It is recommended that a grant award of £30,000 is approved, subject to the delivery of an agreed service level agreement.

VSNS are located in the Ian Goodchild Centre, along with Camberley Care and others. A, short 2 year lease is provided from the 1st April 2019, where the Council continue to support by subsidising rent at £2,550 per annum, (to be reviewed throughout this financial year) plus maintenance costs and reduced car parking charges. It is estimated that this will provide a benefit in kind value of £9,000.

Surrey Heath Age Concern CIO

- 3.3 With the support of approximately 111 volunteers and up to four part-time members of staff, Surrey Heath Age Concern (SHAC) delivers a range of services for those aged 50+ within Surrey Heath.

The Rainbow Cafe offers refreshments, cakes, sandwiches and jacket potatoes in Camberley town centre. During this year the management of the café has been reviewed and it is now operationally supported by an external operator (Colin Keely, who also operate the café within High Cross Church) with the aim to improve both the service and income from this local facility. Surrey Heath Age Concern continue to provide the volunteers who work alongside Mr Keely. The café is open from Monday – Saturday 9-3pm, and once a week it hosts a tea and memory activity where 24 clients enjoy and afternoon tea provided by 4 volunteers. Last year the Income from the café was reducing, with the new initiatives this trend seems to be reversing, with the income increasing in October 2019, further financial data not available at the time of the report.

With the introduction of the Integrated Care Service and Social Prescribing the result is an increased in demand of its V&B service. It works hard to recruit new volunteers, to meet this, and has been successful in applying for grants to introduce new resources in the form of dedicated part-time worker to manage the increase in demand. The waiting list presently stands at 49, with 51 volunteers visiting 55 people in their homes. All of these clients are older, lonely, isolated people who are living alone.

Tea and Chatter operates on the first Sunday of each month and there are clusters which include: Windlesham, Bagshot and Lightwater and Mytchett, Frimley Green, Frimley and Camberley. There are approximately 36 volunteer hostesses delivering this service to 30 people each month with 12 volunteer drivers providing the transportation.

SHAC continue to successfully fund raise and make applications to relevant schemes, to try to achieve a balanced budget. This has generated funds of in-excess of £10,000 from quizzes in the café, donations, other grant awards and other sponsors such as Bluebird Care, John Dennis Coachbuilders, Sainsbury's and many others.

SHAC is not affiliated to Age UK and acts independently from of the national organisation. Costs are expected to be £55,000 in 2020/21. The organisation

recorded £79,829 as total reserves at 31st October 2019, which is a reduction of £3,164 over the past 12 months.

It is suggested that a grant of £10,000 is considered, subject to a Service Level Agreement which includes developing a collaborative V&B working relationship with Voluntary Support North Surrey's and their delivery of the 'time to talk' service.

The Rainbow Café annual lease has a benefit of £10,000, plus a further £2,850 in The Square car parking for staff and volunteers.

Camberley and District Job Club

- 3.4 This organisation has received revenue funding since 1st April 2016. Its aim is to provide training and support to local people who are unemployed.

Data shows that for the period of October 2019 there were 126 people recorded as receiving unemployment benefits, (a reduction of 159 from 2018) from which 40 are classified as long term unemployed, and 16 have never worked, as sourced from Nomis.

The job club client numbers recorded in September 2019, dropped by 10 in comparison from 2018 where 12 people used the services in the month. From April 2019 to October, 78 clients were supported, from which 18 were long-term unemployed by the Job Club. This drop is thought to be due to the Universal Credit rollout.

The core activity of the Job Club focusses on the Monday mornings drop-in sessions at High Cross Church where support, and one to one assistance relating to CV writing, and confidence building, are provided. The referral method is varied and can be from the Job Centre Plus, churches, and self-referrals.

The Club has recently commissioned an external review of their activities and services with the outcome being known by December 2019.

The club has built working relationships with local employers such as Bluebird Care a local care provider and the aim is to deliver a Job Fair in the autumn of 2020.

An estimated total number of people who have found employment through the Club is estimated at 55 (YTD) with the service level agreement set at 70. Over the past two years the Council has sought clarification as to the number of clients who have been unemployed for a long period of time, or not worked. The Job Club have worked hard to provide this, but at present the information is not available.

The overall costs forecasted for 2020/21 is estimated at £9,984 from which £3,800 relate to administrator costs, and £2,500 for room hire charges, with other costs linked to the operation. The club has reserves of £5,200.

It is suggested that an outline award is made of £6,000 but the final decision is to be confirmed by a delegated authority of the Executive Head of Transformation and the Support and Safeguarding Portfolio holder when the full impact is known from the review of services for the period 2020/21.

The council does not provide any benefits in kind to this organisation

Tringhams, West End

- 3.5 Tringhams provides a care service to the elderly of West End, Chobham, Lightwater, Windlesham, and Bisley. The existing two day a week service located in West End Parish Council hall offers to clients a transport facility to the centre where they are provided with a hot meal, various activities and outings, refreshments and newspapers. The client numbers over the past two years have averaged around 15 per session with the service level set at an average of 22 (which was designed to be closer to achieving a balanced budget) this was reduced to 19 from April 2019 at the request of the applicant to ensure the target was achievable, but the average remains at 15 per session.

With the Council complying with the terms of the Service Level Agreement and Surrey Compact notice was given on the 23rd September 2019 for the revenue grant (payment) to cease from the 31st March 2020.

The Tringham's staff, volunteers and management team do make strenuous efforts to attract new clients. Other initiatives relating to working with local doctor surgeries, and adult social care are constantly reviewed with the aim to increase attendance

The management team are of the view that although the numbers are falling, this is often the only outing the clients get during the week and is a crucial service to those who live on their own.

The annual costs for the year 2020/21, are forecast at £35,120, with the staff salaries accounting for just under 50% of the overall costs. The organisation continues to fundraise but it is operating at a loss and for the 6 months ending 30th September 2019 this stands at £5,940. The unrestricted reserve at 31st March 2019 was £28,677, with a ring fenced transport fund of £40,054. Tringham's advise they will continue to operate until the reserves are exhausted and then the facility will close.

The Council dial-a-ride scheme is used at present due to their own mini-buses being off the road.

It is suggested that to continue in providing this accessible service to the villages in Surrey Heath a reduced grant of £7,000 be considered subject to further discussion and agreement be delegated to the Executive Head of Transformation and the Support and Safeguarding Portfolio holder.

The council does not provide any benefits in kind to this organisation.

Catalyst Support – New Application

- 3.6 In 2017, Catalyst started a new initiative in Surrey Heath that provided a mental health and well-being community football team, called ‘the Welcome Wizards’ and this is aimed at improving mental health. This scheme operates from Frimley Lodge Park and uses one of the 3G football pitches twice a week to provide this to service to a minimum of 16 people which over the year benefits around 100 people. This scheme is unique to this area in that no other service like it operates. The funding for the scheme ceases in spring 2020 and the applicant seeks the funds to continue. The annual costs to deliver the project are £4,000 and this is the grant amount sought. The applicant has significant reserves, but the majority are restricted, due to the delivery of their commissioned contracts. The service is accessed via self-referrals or existing clients. The Welcome Wizards are part of the Surrey FA disability league with Catalyst hosting an annual tournament which is very popular.

This type of service provision targets those who are most vulnerable within our community, and it can often be the start of an improved quality of life, through building confidence and self-belief by reducing isolation.

It is suggested that a grant of £4,000 be awarded subject to a service level agreement being reached that will aim to extend the service providing greater benefits without cost.

Camfest – New Application

- 3.7 Camfest started three years ago with its launch of a weekend dedicated to a range of arts and craft at High Cross Church, the theatre and the Council chamber in Camberley, this has attracted large crowds of up to 2,500, and the event has operated annually since then. The organisers are seeking to change the format whereby they would like to take this unique art and craft event in to our communities, with the Old Dean and Frimley being the first two. The applicant seeks the funds to bolster their social media expertise by designing a new website and delivery of two training sessions at the events. The amount sought from this fund is £700 and the organisers estimate an overall project cost of £10,000 which is not verified. Dates for the events are unconfirmed as yet.

It is suggested that this grant application be redirected to the ‘Surrey Heath Annual Lottery Award Grant scheme’ that will be open to receive applications in April 2020.

Mustard Seed Autism Trust – New Application

- 3.8 This applicant is located in Farnborough and provides a service within a 10 mile radius. The scheme offered provides both support to the child and family seeking support. Referrals are received from families, not professionals, and it is working with 151 families, with a waiting list of 40, (with 18 cases from Surrey Heath). The list was closed to any new referrals in May 2019 to enable

the charity to deal with their present cases, and is still closed, with it being unknown when it will re-open.

The trust seeks an award of £10,000 to contribute towards the costs of staffing in being able to meet the demand, which sees an average of 23 referrals per month, and acknowledges an increase in income is necessary but from discussions it is unclear as to how this grant would benefit clients from Surrey Heath at the present time.

It is suggested that the Council offer development support via the Community Partnership Officer over the next year to encourage a further application when the service is open and available.

The Autism Trust UK – New Application

- 3.9 This locally based independent charity provides an autistic spectrum disorder friendly real working environment, building independence and work and life skills for those aged 16+ by using the ASDAN employability programme. This can take up to 3 years to complete. The teaching takes place at the offices in Princess Way, and Polly's Place. The lease is due to expire in summer 2020 at the offices in Princess Way, but the applicant advice that discussions are underway to extend this.

To complement the learning of the individual, families are encouraged to join in with coffee mornings where advice and guidance is available. Referrals are made by word of mouth, doctors, schools, parental enquiries, there are no waiting lists at present.

At the time of applying for the grant the user numbers had dipped which was due to a number successfully completing their course and gone on to gain employment. The numbers at September 2019, were 16, with up to 72 families receiving advice and support.

If the grant application of £10,000 is supported this group would be able to extend the ASDAN short courses which will provide a more tailored requirement that can be delivered over shorter timescales, which can also be used to support development of independent living skills.

It is suggested that the Council offer a grant of £10,000 subject to a satisfactory service level agreement being reached.

The Hope Hub – New Application

- 4.0 The Hope Hub have provided services to local residents who are homeless or at the risk of becoming so since 2018, and have relocated in to the porta cabin behind the library in Knoll Road in May 2019. The service also works with those in poverty, and need food parcels, breakfast/refreshments/lunch and emergency items such as toiletries, and clothes, plus shower and laundry facilities. The offices are open daily from Tuesday – Friday. The Hope Hub seek total funding of £17,000.

In September 2019, the Hope Hub provided 602 services to 52 clients, of which 46 had a Surrey Heath connection. Most clients have complex needs and require intense support relating to 1:1 case work, debt management, employment support and peer mentoring. If successful the Hope Hub will use the £10,000 funding to contribute towards an additional part-time outreach worker, and use £7,000 towards meeting the costs of crisis care which will enable them to meet the projected increase in demand of the service to be met throughout 2020/21.

It is suggested that the Council offer a grant of £17,000 to meet the demand in relating to supporting those who are homeless, and wherever possible its prevention. The award will be subject to a service level agreement.

Voluntary Support North Surrey – ‘Time to Talk’ Project – New Application

- 4.1 Voluntary Support North Surrey (VSNS) supports the community of voluntary organisations within Surrey Heath, which totals 442 local not for profit groups. Through the VSNS partnership work with the SHCCG and Citizens Advice to co-deliver the social prescribing project in Surrey Heath. The success of this and the Single Point of Access service through integrated care has resulted in a sharp increase in demand for a visiting and befriending project. Early in 2019 VSNS launched a service to meet this need, entitled ‘time to talk’ which looks to recruit and train volunteers who are willing to befriend some of any age within Surrey Heath. This scheme works collaboratively with the V&B service offered by Surrey Heath Age Concern to those aged 50+, and both services are working hard to recruit new volunteers to help meet this demand.

Since the project has started a minimum of 20 volunteers have been recruited and trained and deliver this homebased service to 40 clients per month. The aim over the next 18 months is to increase the volunteers by a further 50.

There is a waiting list at present of 30 people. The service costs £45,000 per year to operate, and VSNS seeks a contribution of £10,000 to develop this further over the period 2020/21.

It is suggested that the Council offer a grant of £10,000 to meet the demand in this area that will help to alleviate loneliness within Surrey Heath. The award will be subject to a service level agreement.

Basingstoke Canal Authority

- 4.2 The Basingstoke Canal Authority (BCA) manages and maintains the 32 mile long canal which serves Mytchett, Deepcut, and Frimley and Camberley (4.5km of canal is within the borough). The canal is a Site of Specific Scientific Interest (SSSI) and forms a significant part of the local blue/green infrastructure of the borough, providing recreational benefits to residents such as walking, cycling and kayaking. The canal centre based in Mytchett also acts as a local tourist attraction providing historical interest, events and activities.

People and cycle counters located between the Canal Centre and Frimley Lodge Park show 96,771 people used this area of towpath between Apr – Nov

2019. According to the 2011 Census, 85,845 people live within 5 miles of the canal and 700,000 live within a 30 minute drive. Users of the Canal Centre campsite have been growing steadily over the last 3 years.

The BCA highlight as part of their application that keeping the canal in good condition fits perfectly with SHBC's 'Place' objective (in addition to the other priorities) by enhancing and protecting green spaces and encouraging active recreation. The BCA also advise they help keep the borough a safe place to live as they manage water levels to protect residents.

Other benefits provided include a hugely diverse ecological benefit and a large volunteer programme with over 60 'lengthsmen' walking a section of the canal every week.

The BCA is founded on partnership between 9 local authorities including Surrey Heath and is largely reliant on partner authority contributions but does also support itself through various income streams. The general reserves for the BCA at 31/3/19 were £691,509 but significant required works in 19/20 mean £140,000 is predicted to be drawn from reserves this year.

This is one of the three ring fenced organisations and it is suggested that a grant of £10,000 is approved subject to a service level agreement.

Blackwater Valley Countryside Partnership

- 4.3 The Blackwater Valley Countryside Partnership (BVCP) restore and manage the Blackwater Valley's Countryside to maximise its value for outdoor recreation, landscape, wildlife and healthy living by involving and co-ordinating the work of local authorities, communities and landowners.

BVCP also work with the environment agency to identify improvements to the River Blackwater to reduce the risk of flooding and improve water quality, in addition to working with Surrey CC to improve cycle pedestrian routes in Surrey Heath and the adjacent districts.

Usage of Blackwater Valley greenspace by Surrey Heath residents is estimated to be around 6,000 people a month, with annual use increasing at a rate of around 5% a year since 2009.

In the last year BVCP have assisted the Council's Greenspace team with projects at Blackwater Park, Turf Hill, and St Catherine's SANG; organised projects with 450 hours of volunteer support and have continued to work with Blackwater Valley Countryside Trust to help them deliver a programme of public engagement including walks, talks and events.

BVCP have stressed that by being able to co-ordinate projects across political boundaries, raise funds and support partners and community organisations to carry out work, a great deal more can be achieved to benefit residents of the Valley than by any one partner working in isolation. If the partnership did not exist, the vast majority of work would still need to be carried out but at each

individual partner's expense. BVCP argue that investing in the partnership provides best value for money through economy of scale.

While over £2million has been paid by SHBC in relation to Hawley Meadows SANGS, this money sits with Hampshire County Council to look after the site in perpetuity. Only the interest on this figure can be used by Blackwater Valley Countryside Partnership and even then this is restricted to the Hawley Meadows site and can only be spent on items which are classed as above and beyond 'usual' works.

The balance on the reserve account at 31/3/19 was £114,409, down from £125,155 on 31/3/18. Funding comes from local authorities and income from site management and project work. As a minimum, a balance equivalent to three months of forecasted operating costs (c. £73k) should be held in reserves should the Partnership ever be wound up.

This is one of the three ring fenced organisations and it is suggested that a grant of £10,000 is approved subject to a service level agreement.

Surrey Heath Sports Council

- 4.4 The function of Surrey Heath Sports Council is to promote sport in the borough by financially supporting eligible residents (via the awarding of grants) and encouraging participation across all sports recognised by Sport England. The Sports Council works with key partners such as National Governing Bodies, the County Sports Partnership, Active Surrey and local schools.

This helps to Borough Council meet its priorities by helping resident's live happier, healthier lives. The Sports Council also draw attention that the awarding of grants are of particular importance in order to help the borough's young people fulfil their potential.

Four types of grant are awarded by the Sports Council. Aspiring athletes (at county standard or above) are supported with the cost of training and competition, coaches are supported with up to 50% of the cost of coaching qualifications (if the beneficiaries will be within the borough), local clubs are supported with initiatives that will engage new people into sport and grants are also awarded to support those who face financial hardship.

The Sports Council are requesting support to the value of £3,500, in line with their 19/20 award. The Sports Council awarded £3,578.50 in grants in the previous year.

The balance carried forward as of 31/10/19 was £4,590.60, down from £4,669.10 on 31/10/18.

It is recommended that a grant of £3,500 be approved subject to the delivery of the service level agreement.

Surrey Heath Arts Council

- 4.5 The Surrey Heath Arts Council evaluate applications for support from Surrey Heath-based individuals and organisations, awarding small grants (in addition to the experiences and expertise from its members) to help applicants fulfil their artistic or cultural aspirations. This contributes to SHBC's priorities by making Surrey Heath an even better place to live and work.

The Arts Council have supported a variety of groups this year including Collingwood College's drama students and Frimhurst Enterprises, a community interest company dedicated to offering adults with learning disabilities a chance to develop independence and work related skills. They have also supporting and sponsoring more community events that promote the arts, such as the Surrey Heath Show and Camberley Carnival.

A figure of £2000 is being requested under the revised grant scheme, which is higher than previous figure of £1400 the Arts Council has received historically, to enable the Surrey Heath Arts Council to continue to offer small grants and support to individuals and not-for-profit groups for cultural activities.

It should be noted that Surrey Heath is one of the only boroughs or districts in Surrey not to have an Arts Development Officer, meaning the role of the Arts Council has an increased importance in supporting the arts within the local community.

The grants account balance at 31/03/19 was £2,415, down from £2,690 on 31/3/18.

It is recommended that a grant of £1500 be approved, a small increase on the previous year, subject to the delivery of the service level agreement.

4. Options

4.1 The Executive has the option to;

- i) Fund the organisations in line with the "2020/21 Proposals" to include awards and the delegated recommendation decisions to be finalised by the Executive Head of Transformation and the Portfolio Holder for Support and Safeguarding as outlined in column in Annex A, all of which are subject to the delivery of service level agreements;
- ii) Fund the organisations applications at a greater or lesser percentage of their requested sums;
- iii) Not fund any of the organisations.

5. Proposals

5.1 It is proposed that the Executive RESOLVES that

- (i) Revenue Grants for 2020/21 be awarded to
 - a. Surrey Heath Citizens Advice (CASH) – £80,000;

- b. Voluntary Support North Surrey - £30,000;
 - c. Surrey Heath Age Concern - £10,000;
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- (ii) The other in-kind benefits provided to organisations be noted;
 - (iii) all grants be subject to about Service Level Agreements;
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 - (v) the application by Mustard Seed Autism Trust be deferred for a year;
 - (vi) decisions on awarding of grants to Tringhams and Camberley Central Job Club be delegated to the Executive Head of Transformation in consultation with the Safeguarding & Support Portfolio Holder.

6. Corporate Objectives and Key Priorities

6.1 The funding of voluntary organisations allows the Council to meet its objectives to:

- Work in partnership with local organisations to provide support to the community and diverse open space and recreation facilities.
- Understanding and supporting local voluntary groups.
- Significantly contribute to civic pride through the provision of events and green spaces.
- Work in partnership with the voluntary and third sector to extend opportunities in the Borough.
- Encouraging greater involvement from local clubs and organisations including volunteering.

7. Equalities Impact Assessment

7.1 The organisations support vulnerable people with information, advice and/or funding and increase participation in activities to improve social inclusion.

8. Officer Comments

8.1 The proposals as set out in Annex A will maintain the Council's commitment to recently grant funded organisations. Despite this and our ongoing commitment, we are not able to guarantee future funding levels.

Annexes	Annex A. Grant application summary & proposal Annex B. 2019/20 Service Level Agreement performance to date Annex C. Revised Revenue Grant Policy
Background Papers	All grant application forms
Author/contact details	Jayne Boitoult - Community Partnership Officer Jayne.boitoult@surreyheath.gov.uk Ben Sword - Commercial and Community Development Manager Ben.sword@surreyheath.gov.uk
Head of Service	Louise Livingston - Executive Head of Transformation Daniel Harrison - Executive Head of Business

ANNEX A - Grant Application, Summary & Proposals

Organisation	Grant Use	2019/20 GRANT AWARD	Grant Request 20/21	% of Annual Overall Running Costs	2020/21 PROPOSALS	Other Council in-kind benefits for the year ending 31/03/19
Surrey Heath Citizens Advice (CASH)	Helps people from within the community to resolve their legal, money and other problems.	80,000	80,000	46.0%	80,000	Offices £25,000 & Car parking no specific cost
Voluntary Support North Surrey	The service has a number of roles including developing volunteering, providing advice on governance and funding for voluntary organisations.	30,000	31,000	8.0%	30,000	Office subsidy £8,400 Car parking £2,350
Surrey Heath Age Concern	Provides a coffee shop in Camberley for use by the 50+ age group, a visiting and befriending service and an information signposting and support service.	10,000	10,000	17.8%	10,000	Tea room 10,000 Car parking £2,850
Tringhams, West End	Transport to and from lunch and activities for 60+ in Bisley, West End, Chobham, Lightwater & Windlesham	13,000	10,000	28.5%	7,000 delegated	Not applicable

Organisation	Grant Use	2019/20 GRANT AWARD	Grant Request 20/21	% of Annual Overall Running Costs	2020/21 PROPOSALS	Other Council in-kind benefits for the year ending 31/03/19
Camberley Central Job Club	Provision a Job Club facility within Camberley that includes a dedicated course helping clients return to work	7,000	9,984	90%	6,000 Delegated	N/A
Catalyst support	Provision of a community football team to help with mental health and health and wellbeing	N/A	4,000	100%	4,000	N/A
Camfest	Arts and craft event in our communities during 2020/21	N/A	700	7%	Divert to Lottery Fund	N/A
Mustard Seed Autism Trust	Offer a service to individuals and families with children who are on the ASD	N/A	10,000	11.1%	Defer for a year as scheme closed to new referrals	N/A
The Autism Trust	To offer ASDAN and individual learning to those on the ASD aged 16+	N/A	10,000	18.4%	10,000	N/A

Organisation	Grant Use	2019/20 GRANT AWARD	Grant Request 20/21	% of Annual Overall Running Costs	2020/21 PROPOSALS	Other Council in-kind benefits for the year ending 31/03/19
The Hope Hub	To provide a service to those who are homeless or preventing homeless, and a crisis care fund.	N/A	17,000	12.9%	17,000	£18,500 office subsidy
VSNS	To provide a visiting and befriending service 'time to talk'	N/A	10,000	22.2%	10,000	N/A
Sub Total (Page 1)		£140,000	192,684		£174,000	£67,100

Organisation	Grant Use	2019/20 GRANT AWARD £	Grant Request 20/21	% of Annual Overall Running Costs	2020/21 PROPOSALS £	Other Council in-kind benefits for the year ending 31/03/19
Basingstoke Canal Authority	Revenue support in maintaining facilities.	10,000	10,000	3.5%	10,000	Not Applicable
Blackwater Valley Countryside Partnership	Revenue support in maintaining the facilities offered to residents and visitors to the Blackwater Valley	10,000	10,000	3.9%	10,000	Not Applicable
Surrey Heath Sports Council	Distribution of small grants locally to gifted and talented athletes and coaches	3,500	3,500	100%	3,500	Not Applicable
Surrey Heath Arts Council	Distribution of grant aid to promote the arts in the borough	1,400	2,000	100%	1,500	Not applicable
Sub – total (page 2)		£24,900	£25,500		£25,000	
TOTAL (Page 1 & 2)		£164,900	£218,200		£199,000	

Annex B: Service Level Agreements – The Outcomes to Date (2019/20)

Organisation	Service Level Agreement	Achievements
Citizens Advice Surrey Heath	<ul style="list-style-type: none"> • To publicise your new location using all local networks: • To continue to develop joint funding bids where appropriate to meet local priorities: • To increase the average daily numbers of clients interacted with to 28: • To acknowledge the support of the Council in all publicity: • To maintain independently examined accounts to be provided as requested. • To deliver the changing needs as outlined within your Business Development Plan 2018-21 as attached in Annex A, and any subsequent versions introduced to reflect the changing local trends and priorities: 	<p>Achieved Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>
Voluntary Support North Surrey	<ul style="list-style-type: none"> • To deliver the outcomes and outputs specified within the 2018/19 Partnership Funding Agreement with SCC/the CCGs/Runnymede BC/Spelthorne BC. • To continue to work in areas of deprivation as required by supporting community groups in the following areas: Old Dean, St Michael’s and Chapel Road. • To support the organisation and operation of the Surrey Heath Show. 	<p>Achieved.</p> <p>Achieved.</p> <p>Achieved.</p>

	<ul style="list-style-type: none"> • To promote awareness of the services offered by VSNS, by attending a minimum of 6 community events. • To maintain an office base within Surrey Heath that is available from 9-4pm, Monday to Friday. • Acknowledge the support of the Council in all its publicity. • To undertake fundraising that builds VSNS financial independence. • To retain all existing service standards within Surrey Heath, pending any alteration and/or expansion of provision and/or area. • To make available a reserve figure based upon the guidance provided by the Charity Commission 	<p>Achieved.</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved.</p>
Surrey Heath Age Concern	<ul style="list-style-type: none"> • To monitor with the Community Partnership Officer the visiting and befriending service. At present the demand exceeds supply, with a waiting list of 70 as at 1st May 2018. Many of the referrals are received from the SHCCG integrated care service. A collaborative approach is required with an ongoing dialogue to work in retaining a local V&B service in Surrey Heath without the need to close the service to new referrals. • To recruit new volunteers as necessary to achieve the above; • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council, and to make available a reserve figure based upon the guidance provided by the Charity Commission: 	<p>Yes, achieved waiting list still at 49, but a new post being introduced from Dec 2019.</p> <p>Achieved</p> <p>Achieved.</p> <p>Achieved.</p>

	<ul style="list-style-type: none"> • To retain your community fundraising strategy, building your financial independence • For the trustees to manage the smooth migration in changing status to a CIO (Charitable Incorporated Organisation). • 	<p>Achieved.</p> <p>Achieved.</p>
Tringhams, West End	<ul style="list-style-type: none"> • To comply with all legal responsibilities that relate to the services provided both the transport and day centre operation (to include safeguarding, health and safety etc.). • To retain an option to work with Surrey Heath to provide the transport services if necessary. • For the trustees to retain an ongoing service review that meets the changing community needs and demands. To continue to develop and expand the dedicated men only sessions to six time a year. • Client numbers at to be retained at an average of 19 people attending per day. • Acknowledge the support of the Council in all its publicity; • Maintain audited accounts, copies to be provided to the Council. • To make available a reserve figure based upon the guidance provided by the Charity Commission. 	<p>Achieved.</p> <p>Achieved</p> <p>Not achieved.</p> <p>Not Achieved as yet, average 15 per session.</p> <p>Achieved.</p> <p>Achieved.</p> <p>Not Achieved as yet.</p>
Camberley Central Job Club	<ul style="list-style-type: none"> • To review and ensure that the constitution is up to date with the minor name change, by the 30th April 2019. • To provide employment training for those in high need within Surrey Heath, and to work with partners such as JCP to prioritise the support for those who have been 	<p>Achieved</p> <p>No</p>

	<p>unemployed for the longer periods, 6 months and longer. The first report outlining progress to be provided by 31st July 2019.</p> <ul style="list-style-type: none"> • To provide accurate information on the outcomes of the services provided: numbers of those who have found work, numbers of clients seen, referral information, who, and numbers: The first report to be received by the 31st July 2019. • Over the period of this SLA for 70 to find work through this service with CJC providing evidence of this achievement. • To implement a volunteer and staff code of conduct, and safeguarding policy by the 30th June 2019. • For those who represent the organisation to retain a professional standard at all times when working with partners. • To review and identify any gaps in all legal and good practice governance responsibilities, implement any new policies as necessary, and evidence by the 31st March 2020. • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council. • To further develop a community fundraising strategy, that reduces the financial dependence from the council. • To make available a reserve figure based upon the 	<p>Yes</p> <p>Not achieved as yet 55</p> <p>Achieved</p> <p>Achieved.</p> <p>Review undertaken Nov 19</p> <p>Achieved</p> <p>An auditor has confirmed the accounts presented are correct. Working towards</p> <p>Yes, figure available</p>
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	guidance provided by the Charity Commission.	
Basingstoke Canal Authority	<ul style="list-style-type: none"> • 20,000 volunteer hours worked on the canal each year with 150 volunteers regularly engaged on a range of activities to support the canal. • Increase the percentage of income generated by the BCA over the next year to reach 30% of total income. • Achieve 30,000 annual visits into the canal visitor centre, acting as a hub for visitors to the canal in Surrey Heath • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council. 	<p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>
Blackwater Valley Countryside Partnership	<ul style="list-style-type: none"> • Work with partners planners and leisure officers to increase public greenspace in the Valley including new SANG sites. • Manage the Hawley Meadows/Blackwater Park SANG and Swan Lake Park SANG both used by SHBC. Produce annual reports for these sites. • Organise and lead 150 conservation projects within the Valley for local volunteers, involving 1,500 people, at least 15 projects involving 100 people in Surrey Heath. • Work to partnership budget as agreed by BVCP members committee with at least £220,000 raised additional to core LA contributions. • Value of volunteer activity in direct support of BVCP activities to be £150,000. Work to the value of £7,500 will be undertaken on sites within Surrey Heath Borough. • Acknowledge the support of the Council in all its publicity. 	<p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p> <p>Achieved</p>

	<ul style="list-style-type: none"> • Maintain audited accounts to be provided as requested by the Council 	<p>Achieved</p> <p>Achieved</p>
Surrey Heath Sports Council	<ul style="list-style-type: none"> • Assist 8 talented sports people at County level and above with financial support • Assist 4 clubs and/or those living and coaching in Surrey Heath by subsidising coaching courses • Provide hardship bursaries to people with financial barriers to participation in sport. • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council 	<p>Achieved (9)</p> <p>Not Achieved (3/4)</p> <p>Achieved (6)</p> <p>Achieved</p> <p>Achieved</p>
Surrey Heath Arts Council	<ul style="list-style-type: none"> • Award grants to individuals and organisations connected with the arts so they can develop their work • To sponsor activities which promote the arts at community events such as the Surrey Heath Show • Actively promote and lead an Arts Council event as part of our strategy to attract younger members on to the Surrey Heath Arts Council • Acknowledge the support of the Council in all its publicity. • Maintain audited accounts to be provided as requested by the Council 	<p>Achieved</p> <p>Achieved</p> <p>Not Achieved</p> <p>Achieved</p> <p>Achieved</p>